



**MEETING MINUTES**

**Committee Members Present:** Chairman John Johnson, Village of Mt. Pleasant Trustee Dave DeGroot and Lawrence (Bud) Eastman

**Committee Members Excused:** Village Administrator Kurt Wahlen, Village of Sturtevant Administrator Mary Cole,

**Village Board Members Present:** None

**Staff Members to the Board:** Division Chief Mark Pierce –  
Not Present: Chief Robert Stedman (Excused)

**Guests:** None

**1. Meeting called to order at 17:30 p.m. by Chair John Johnson.**

**2. Approval of May 7, 2015 Minutes:**

A motion was made by Dave DeGroot and seconded by Bud Eastman to approve the minutes of the May 7, 2015 meeting. **Motion Passed Unanimously**

**3. Operational Report:** Division Chief Mark Pierce referred to the Operational Report dated June 4, 2015 that was distributed to the Committee Members.

- A. Computer Record Management Issues – We are now able to complete fire and EMS reports on one software system with CAD interface beginning June 1st. There are few minor bugs to work out yet, but it is anticipated they will be resolved soon.
- B. The first ambulance to be remounted was taken to Foster Coach Sales, Inc. on March 16<sup>th</sup>. The vehicle is nearing completion and delivery should be late June or early July.
- C. The new Tahoe in the 2015 budget for the Division Chief is having the installation of lights and radios being completed now. It is expected to be done soon.
- D. Overtime to date for 2015 has been very limited. Although in the past few weeks we had had 2 to 3 members on Family Medical Leave for various reasons. For illness and childbirth primarily.
- E. We have received 2016 budget instructions with CIP list due on June 30, 2015. The operating budget due date is the end of July.



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- F. The following table reflects the number and percentage of calls per station for the year to date ending April 30, 2015.

<b>2015 Annual Calls By Station Through May 31, 2015</b>		
#7	134	8.6%
#8	492	31.4%
#9	520	33.2%
#10	339	21.6%
Other	28	1.8%
Mutual Aid	54	3.4%
Total	1567	100%

- 5. SSFD Capital Improvement Plan** – The schedule of the 2015 Budget Procedure for each Village was briefly discussed.
- 6. Public Comments & Discussion** - No Public Comments
- 7. Next Meeting** – The next meeting was scheduled for Thursday August 6, 2015 at the Village of Sturtevant, Station # 9 Training Room at 4 PM.
- 8. Adjournment:** A motion was made by Dave DeGroot and seconded by Bud Eastman to adjourn.
- Motion passed Unanimously** Meeting adjourned at 17: 54 p.m.